

# VoteWA Candidate Filing Portal

Elections Division

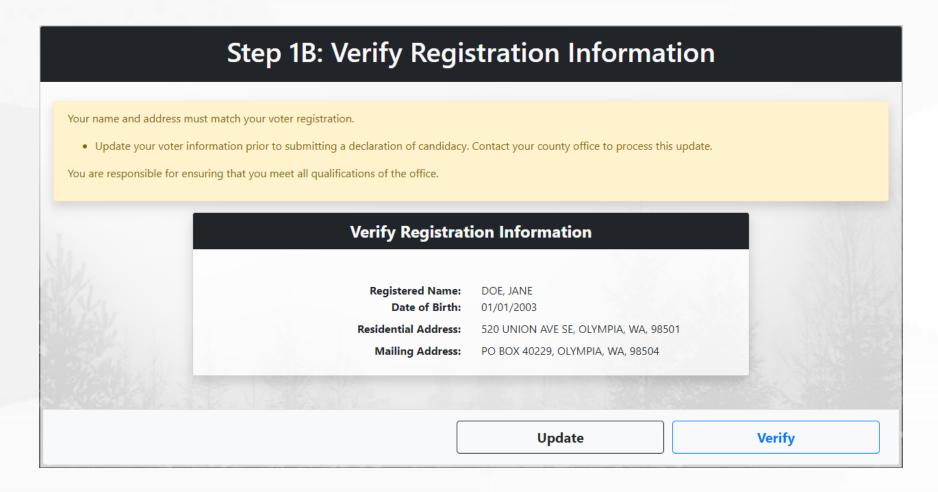
## Enter your name and date of birth as it is on your voter registration.

#### Step 1: Sign In Step 1/7 Welcome to the Candidate Portal! Are you prepared to file for office? 1. Verify your voter registration information is correct. 2. Provide an email address. We send important notifications about your filing status and pamphlet profile. 3. Pay your filing fee if the office you file for requires a fee. Your declaration will be approved only when the fee is paid. All filing fees are non-refundable. You may pay online with a Visa. MasterCard. or AmEx. 4. Use Google Chrome on a PC or laptop for best results. 5. Online filing for office begins on Monday, May 17 at 9:00 AM. If you are unable to file online, please contact your county or state elections office for more information. Deadlines: 1. Online filing for office ends at 4:00 PM on Friday, May 21. All declarations of candidacy and filing fees must be received before the close of business on Friday. 2. State and county Voters' Pamphlet deadlines vary. Contact your county elections office for deadlines and guidelines. Deadline for the state Voters' Pamphlet is 5:00 PM on Friday, May 28. Please enter your information to locate your voter registration record. First Name: Last Name: Date of Birth: mm/dd/yyyy Login

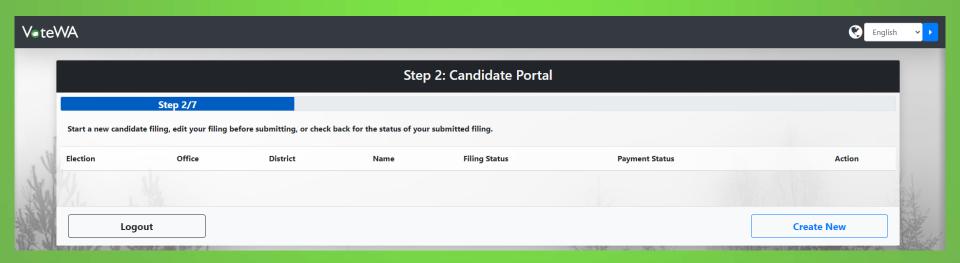
### Verify the captcha



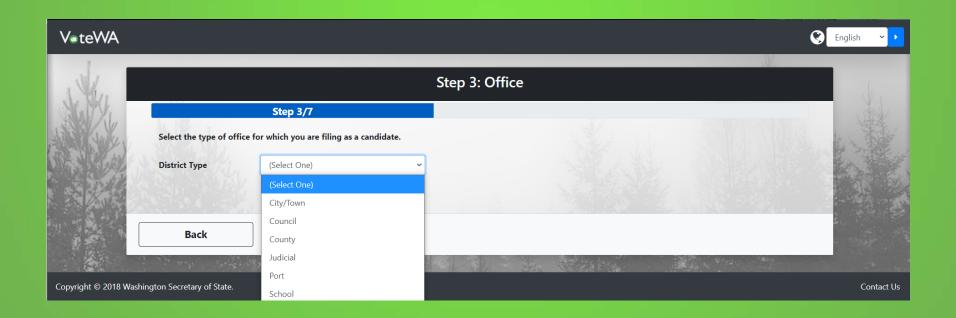
If your registration needs an update, finish the voter registration and contact your county elections office before you file.



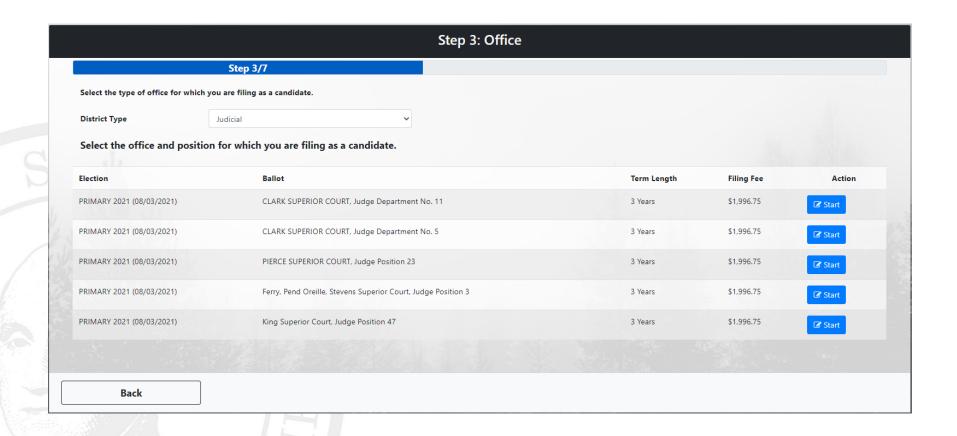
## Click 'Create New' button to start your online declaration.



### Select the district type. Only offices you are eligible to file for will appear.



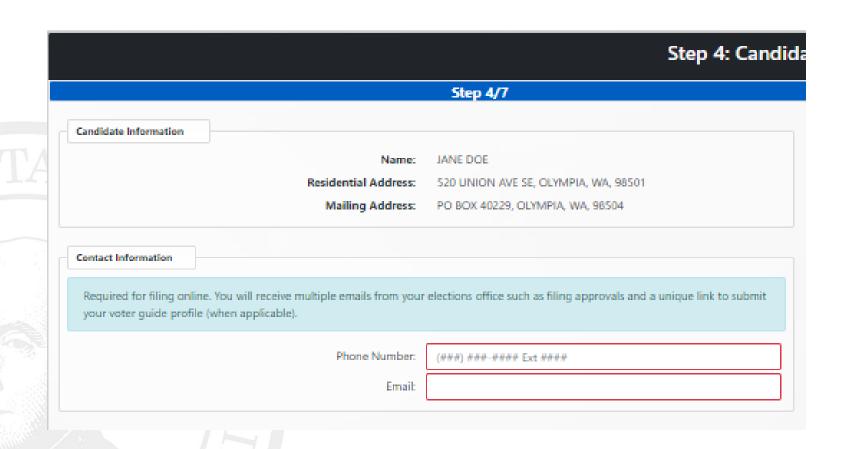
#### Select the office.



### Enter your information

	Step 4: Candida	ate Information
	Step 4/7	
Candidate Information Name: Residential Address: Mailing Address:	JANE DOE 520 UNION AVE SE, OLYMPIA, WA, 98501 PO BOX 40229, OLYMPIA, WA, 98504	Bullot Name  Enter your name below exactly as you wish it to appear on the ballot. You may use a nickname by which you are commonly known as for your first name, but your last name must be the name under which you are registered to vote.  Titles denoting past or present occupations, including military rank, positions on issues and political affiliation, symbols, or anything designed to military to military trank.
Contact Information  Required for filing online. You will receive multiple emails from your your voter guide profile (when applicable).	elections office such as filing approvals and a unique link to submit	Ballot Name:
Phone Number:	(###) ###-#### Ext ####	Campaign Contact Information
Email:		Not required, a campaign email will be published in voter guides.
		Phone Number: (###) ###-### Ext ####  Email: Website:
Me.		Campaign Mailing Address  This address will be published in the online voter guide. You may enter a campaign mailing address or check the box to copy your current address.  Use address on file:
		Address Line 1:   City:   State:   Zip:   C0000-00000
		Party Preference
1		Party Preference  For a partisina office only, you may choose to state a political party that you prefer.  A preference does not imply that you have been nominated or endoned by the party, or that the party approves of or associates with you.  If you choose to state a party preference, enter the name of the party (limited to 18 characters), Your party preference will appear in the potenthesis below your name. The first letter of each word or abbreviation will be capitalized. Acronyms will be printed in all capital letters.  If you do not thouse to state a party preference, "(States No Party Preference)" will be printed on the ballot.  No changes to party preference will be accepted between the primary and the general election.  States No Party Preference:
Back		Continue

### Contact information is for communication between the candidate and the elections office.



#### Ballot Name

#### te Information

#### **Ballot Name**

Enter your name below exactly as you wish it to appear on the ballot. You may use a nickname by which you are commonly known as for your first name, but your last name must be the name under which you are registered to vote.

Titles denoting past or present occupations, including military rank, positions on issues and political affiliation, symbols, or anything designed to mislead voters are not acceptable.

Ballot Name:

### Campaign Information is published online and in pamphlets.

Campaign Contact Information	
Not required, a campaign email will be published in voter guides.	
Phone Number:	(###) ###-#### Ext ####
Email:	
Website:	

## All candidates must provide a mailing address for publication.

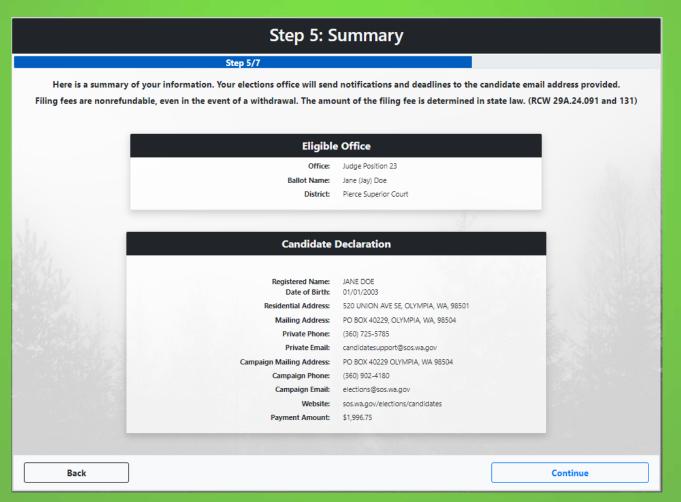
This address will be published in the online voter g	uide. You may enter	a campaign mailing address or check the box to copy your	
current address.			
Use	address on file:		
	Address Line 1:		
	Address Line 1.		
	City:		
	State:		1
	Zip:	00000-0000	

#### Party Preference

(partisan offices only)

For a partisan office only, you may choose to state a political party that you prefer.  A preference does not imply that you have been nominated or endorsed by the party, or that the party approves of or associate you.  If you choose to state a party preference, enter the name of the party (limited to 18 characters). Your party preference will appet the parenthesis below your name. The first letter of each word or abbreviation will be capitalized. Acronyms will be printed in a capital letters.  If you do not choose to state a party preference, "(States No Party Preference)" will be printed on the ballot.  No changes to party preference will be accepted between the primary and the general election.  States No Party Preference:		
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	No changes to party	preference will be accepted between the primary and the general election.
Prefers Party		
	States No Party Preferen	nce: U

## Review your information before you continue.



### Read and affirm the Oath to submit.



#### Declaration

By submitting this Declaration of Candidacy you affirm the following oath:

"I declare that the information submitted is true, that I am a registered voter residing at the address listed, that I am a candidate for the office listed, and that, at the time of filing this declaration, I am legally qualified to assume office.

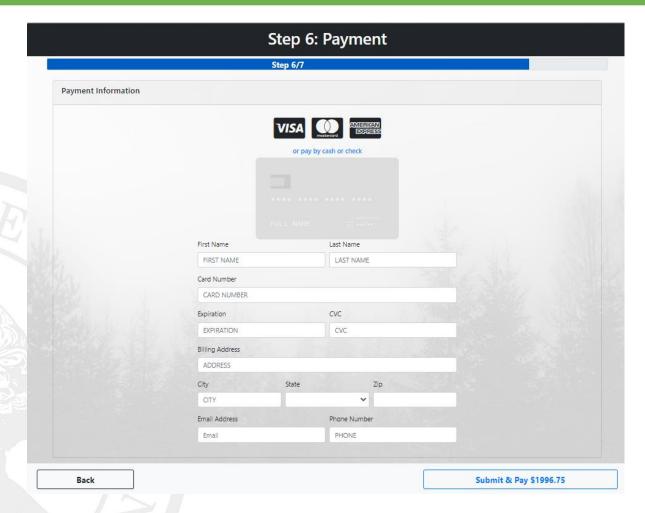
I swear, or affirm, that I will support the Constitution and laws of the United States, and the Constitution and laws of the State of Washington."

In order to complete this transaction, click on the button "I Affirm the Oath and I Wish to File" below. If you do not wish to proceed click the "Cancel" button.

Cancel

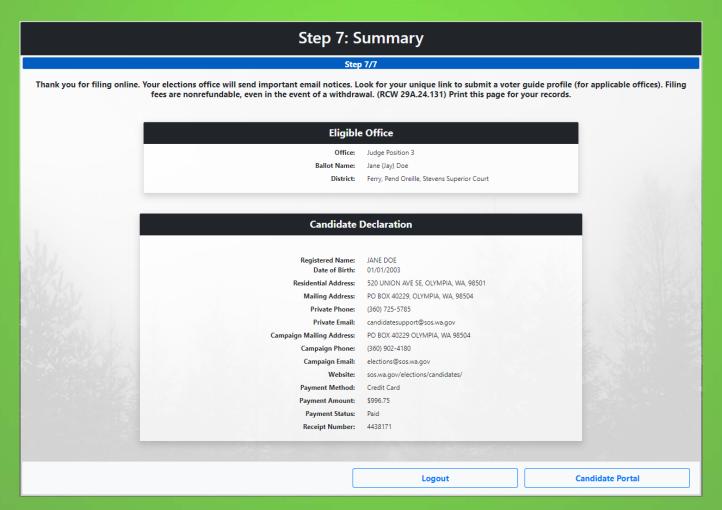
I Affirm the Oath and I Wish to File

#### If your office requires a fee, this must be paid before the declaration may be approved.





## Print this page. This is a summary of your declaration of candidacy.



## Candidate Portal shows a submitted declaration.



#### Notices

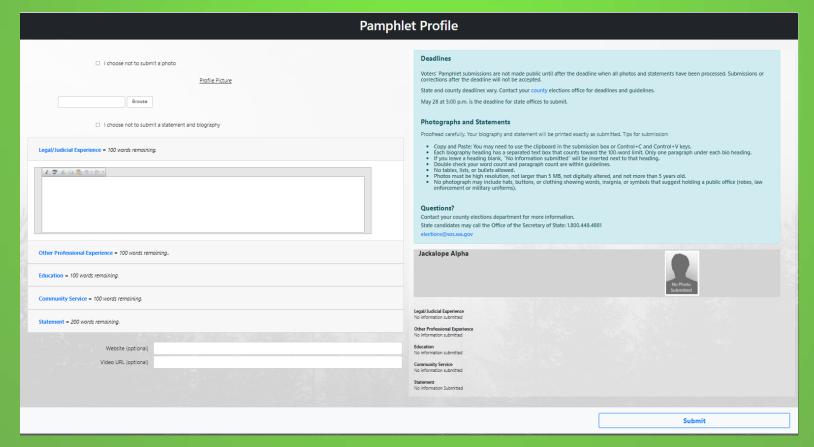
After specific actions occur, your candidate email receives notices.

You can expect these auto-generated emails approximately 15-30 minutes after specific actions by you or the filing office staff.

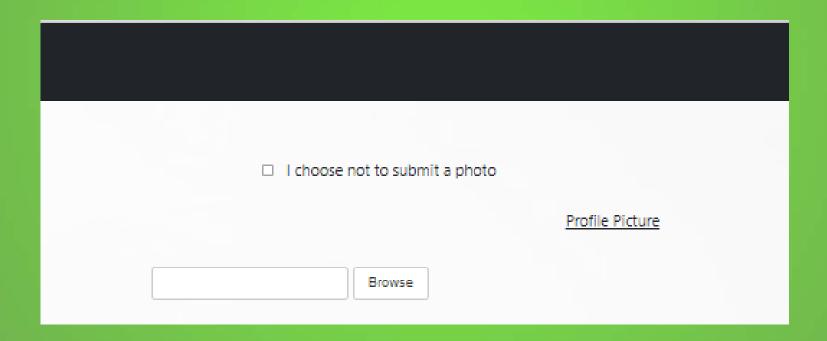
or the ming office start.	
Email subject	Reason
Declaration of Candidacy Received	Candidate submits declaration.
Declaration of Candidacy Approved	Filing office approves the Declaration of Candidacy. This could take several hours for the official to review your information.
Candidate Filing Notification	After another candidate files for the same race.
Voters' Pamphlet please submit your profile	Filing office approves the Declaration of Candidacy. This email contains your unique Voters' Pamphlet submission link.
Voters' Pamphlet profile received	Candidate submits profile.

May take up to two weeks for staff to review and accept your profile.	
Voters' Pamphlet profile accepted	If necessary, the filing office will contact you directly through your candidate email to resolve issues.

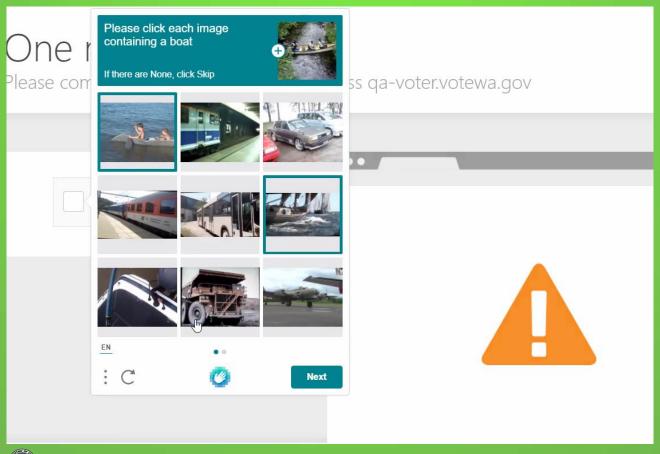
After your declaration is approved by an official, you will receive an email notice containing your unique submission access link.



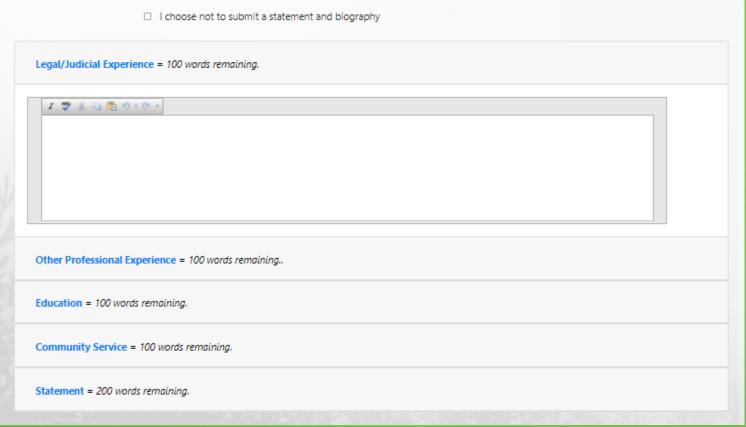
Select 'Browse' button to open your file explorer, select your photo, and upload.



You may or may not receive another Captcha to verify.



Enter your statement into the fields provided. Click the box to activate the field. If you want to copy and paste your material, click inside the box and then press ctrl+v to open the pasting tool.

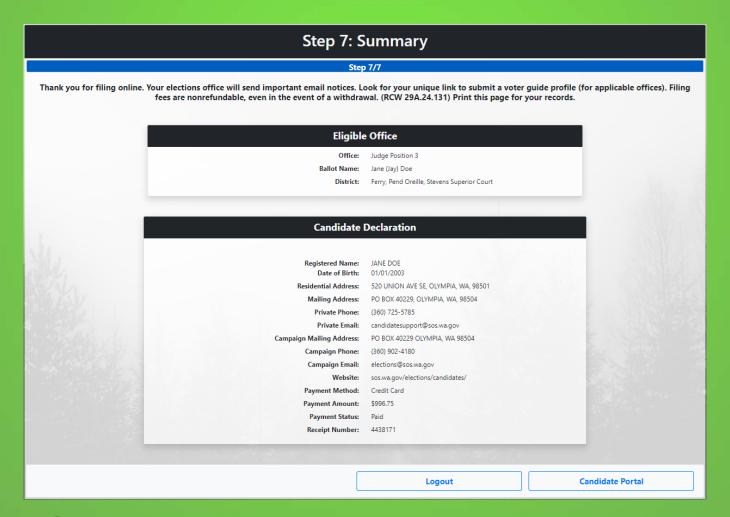


See your profile fill the headings in the preview to the right.

When ready, click 'Submit.' No changes are allowed after the deadline.



After you submit, you will see the declaration summary. You should receive an automatic email confirmation in about 15-30 minutes.





# VoteWA Candidate Filing Portal

Online Voter's Guides will be available to voters approximately 45 days before the election.